

BULLET BACKGROUND PAPER
ON
ORGANIZATIONAL FUNDRAISING

PURPOSE

Many Travis AFB private organizations (POs) and unofficial activities (UAs) conduct fundraisers throughout the year to raise funds for themselves or for other worthwhile causes. This BBP provides some guidance on such fundraising.

DISCUSSION

- AFI 36-3101, *Fundraising Within the Air Force*; AFI 34-223, *Private Organization Program*; and sections of the Joint Ethics Regulation lay out most of the rules governing fundraising
- Fundraising equates to raising cash for a particular PO or UA or charity; fundraising rules do not apply to collections of non-monetary items, such as canned goods, clothing, or toys
- Fundraising events on base may only be done through a PO or UA
- If planning a fundraising event, such as a bake sale or car wash, POs and UAs need approval of 60 SVS/CC; fundraising permitted only in an off-duty status
- Except for the Combined Federal Campaign (CFC) and the Air Force Assistance Fund (AFAF) campaign, fundraising events must occur away from the workplace
 - “Away from the workplace” includes entrances, lobbies, and concourses of buildings such as chapels, schools, base exchanges, and recreation centers
- During CFC and AFAF, fundraising events must not detract from CFC or AFAF
 - If a PO or UA is fundraising for CFC, the PO/UA cannot designate particular charities
- POs may conduct raffles under certain conditions, but no other type of gambling; UAs may not conduct any sort of gambling activity

SUMMARY

These are just some of the rules covering fundraising. If you have any questions regarding fundraising approval, contact SrA Michael Morris, 60 SVS, at 424-2502. If you have any questions about fundraising in general, contact Capt Hugh McClean, 60 AMW/JA, at 424-3251.

Col Andersen/60 AMW/JA/4-2205/ama/9 Aug 04